

LMSC Development Committee Meeting Notes 7/10/11

In Attendance:

Doug Adamavich, Barb Protzman, Chris McGiffin, Doug Garcia, Hans Van Meeteren, Jeff Strahota, Leianne Crittenden Lynn Morrison, Lori Payne, Paige Buehler, Sally Guthrie, Syd Latina, Ed Tsuzuki, Anna Lea Matysek

Housekeeping:

- Minutes from 6/26/11 Meeting: Approved with no further changes.
- Proposal to correct “typo” in Florida LMSC boundry
- Discussed deadlines for legislative proposals and if “task force” could make a recommendation
- Noted that you can “subscribe” to discussion threads so that you receive an email when someone posts to the thread – thereby not having to remember to periodically log-in to see if there have been any updates

Remediation Procedures:

Chris McGiffin posted on forum and has seen no suggested revisions. Questioned whether 14 was too many critical standards – Chris explained the this was a composite of ALL the questions based on highest risk/high priority items as stated in the Remediation document. Chris pointed out that 10 LMSCs scored 5 or less (out of 14) and these should be the target group of our efforts. It was also clarified that these are based SOLELY on the survey and that a NON RESPONSE (NR) was counted as non complying with the standard.

Doug asked Ed Tsuzuki what information or clarification was needed for his board meeting next week. Ed replied with two points:

1. Concerned of the between a NR and a bad response. Need clarification to find the correct answer to a NR in the survey.
2. Wanted info on how we are doing on the critical few that could get USMS “in trouble”.

It was discovered that Ed had not yet received the two most recent documents posted on the forum: [LMSC Development Remediation Proposal.doc](#) and [LMSC Min Stds Survey Scores cdm.xls](#). For Ed’s meeting with the board, he needs high level review of activity: Key learning points and our recommendations based on such. Ed also asked us to inform him if there is anything we need from the board. Chris McGiffin agreed to work with Ed to incorporate the info from these two documents into his board presentation.

Discussion followed on how to disseminate results of the survey to the LMSCs – considering the following:

1. All LMSCs deserve to see their own results for all questions
2. Do we need to publish the entire results for all LMSCs to see all results
3. Need to go back to LMSCs to confirm if there were misunderstandings in the questions.
4. Get Zone Chairs involved
5. How to best communicate to those LMSCs that scored below 5

Following discussion, Lynn Morrison made two motions, which were seconded by Paige Buehler (I think). Due to impending end of time on conference call motions will be voted on via email.

1. Disseminate entire survey results of individual LMSC ONLY to each LMSC requesting confirmation of answers and opportunity to provide corrections or feedback if question was initially misunderstood.
2. AT THE SAME TIME Disseminate result of 14 point survey via Zone Chair, partnered with assigned committee member, requesting confirmation of answers and opportunity to provide corrections or feedback if question was initially misunderstood. In addition, an action plan from the LMSC as to how they plan to come into compliance with such points where they are presently non-compliant and to provide that plan to the Zone Chair and Committee member by September 1, 2011.

Rational of such motions is to use the survey as a starting point, but from there work with the LMSCs to clarify their exact positions within the minimum standards, thereby providing our committee a clearer picture of those LMSCs that will be in need of remediation. It will also be helpful to receive feedback from the LMSCs regarding the survey questions and how they can be improved to provide better clarification of the information needed.

In closing, Doug Adamavich noted that nothing will be distributed until we receive feedback from the Executive Board after their meeting next week.

Submitted by Lynn Morrison 9:06pm CDT Sunday, July 10