

Committee Name:	LMSC Development Committee	Session #:	Report #:
Committee Chair:	Paige Buehler	Vice Chair:	Rob Copeland
Minutes recorded by:	Paige Buehler	Date/time of meeting:	June 26, 2012

Motions Passed:

1. Approved May 20, 2012 meeting minutes

Number of committee members present: 13	Absent: 8	Number of other delegates present:
Committee members present (list all, including chair and vice chair): Paige Buehler – Chair, Rob Copeland – Vice Chair, Jerry Clark, Daniel Cox, Wes Edwards, Michael Moore, Tyler Blessing, Mary Hull, Leianne Crittenden, Lynn Morrison, Rick Noeth, Barb Protzman, Rich Seibert		

Minutes

The meeting was called to order at 5:34pm Pacific Time.

1. No offline decisions.
2. Survey subcommittee report – Rick
 - a. Survey went out to LMSC chairs on June 13.
 - i. 9 responses so far
 - ii. Follow up email sent June 26.
 - b. Standards info on LMSCs from National Office needed by mid-July.
 - c. Rick to contact Mary Beth Windrath on Top 10 standards info.
 - d. Subcommittee still needs to figure out what method and format to publish prelim data to LMSCs.
3. Mentoring subcommittee report – Chris McGiffin
 - a. Sent written report attached to committee meeting reminder on June 25.
 - b. Primary work is determining criteria for awarding grant monies to LMSCs for convention delegates.
 - c. Jerry is working with Anna Lea on a marketing plan to encourage LMSCs to maximize their delegate entitlements.
4. Education subcommittee – Rob Copeland
 - a. Main activity is convention workshops.
5. Reviewed workshop topics. Solicited workshop liaisons and ideas for presenters/panelists. Decided to rearrange a couple of topics to not oppose each other. Resulted in this proposed schedule:

Friday 9/14 10:30-11:30am

Effective Meetings in the Virtual World

Getting Along in Your LMSC

Aquatic Safety

Friday 9/14 12:15-1:15pm

Investing in LMSC Infrastructure, Volunteers, Programs & Services

Partnering with USA-Swimming

USMS and LMSC Website Best Practices

Saturday 9/15 10:00-11:00am – LMSC Officers & LMSC Standards

40 minutes: Brainwriting Exercise + 20 minutes: Review LMSC Standards results and Q&A

6. Education subcommittee needs to also work on workshop videography, getting attendance from last years' workshops to help determine room sizes and defining the job responsibilities of the workshop liaison.
7. USMS Convention Schedule Overview
 - a. LMSC Dev Committee Mtgs scheduled on Thursday 2:30-3:45pm & Saturday 7:45-8:45am
 - b. Swim practice on Saturday will be 11:30-12:30 !!
8. Convention Meeting Agendas: discussed what items to put in our meeting agendas to be published in the convention packet. Thursday will focus on 2012 projects and on-going work. Saturday will focus on planning work for 2013.
9. Best Practices Project:

Paige proposed engaging all the committee members in an on-going project of "interviewing" LMSCs on what they do as a practice and using that information to build a Best Practices knowledge base to share among committee members (so that we're seen as a mentoring resource) and to use as a basis for Education (workshops, webinars).

Committee agreed to work this project into its existing work as it can be easily divided and managed in small chunks.
10. Committee Budget for 2013 – Paige solicited ideas for requesting budget items. Paige would like to request money for bringing in a keynote speaker on volunteerism at the 2013 convention. Rob suggested \$5000 for teleconferencing grants to help small LMSCs hold business meetings by phone. Paige will submit budget requests by July 1 deadline to USMS Controller.
11. NEXT MEETING: Sunday July 15, 2012 4:30pm PDT / 7:30pm EDT via teleconference

The meeting was adjourned at 6:55pm Pacific Time
