

# LMSC Development Committee Meeting Minutes

**Committee Name:** LMSC Development Committee

**Committee Chair:** Michael Moore

**Vice Chair:** Paige Buehler

**Minutes recorded by:** Sally Dillon

**Date/time of meeting:** November 14, 2016

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## Motions Passed with financial implications:

## Motions passed:

**Number of committee members present:** 16

**Absent:** 2

**Number of other members present:** n/a

**Committee members present (list all, including chair and vice chair):** Michael Moore (chair), Paige Buehler (Vice chair), Bruce Rollins, Marcia Anziano, Lisa Brown, Linda Chapman, Jerry Clark, Sally Dillon, Viki Hill, Matt Hooper, Mary Hull, Tim Lecrone, Hugh Moore, CJ Rushman, and Natalie Taylor.  
Chris Stevenson, Exec Comm

Not Present: Sonny Nguyen and Michael Carlson

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## Minutes

Meeting called to order by chair Michael Moore at 5:35PM (PST)

### 2017 Goals

Conduct an LMSC Standards Survey

To propose modifications to LMSC Standards Policy – include remediation. The committee will remediate this after seeing results of the survey.

Practices & Standards (P&S) - owns setting schedule for the survey and remediation.

Peer-to-Peer Teleconferences – The plan to hold at least 10 during 12-month period.

### Active Mentoring

- i. Meetings with chairs – take items from convention, LMSC DC meetings, P2P ideas/BPs
- ii. Report back to Mentoring subcommittee
- iii. They like idea of mentoring new volunteers across LMSCs within zones
- iv. Mentoring subcommittee to further define this goal
- v. They will work on dispute resolution avoidance at LMSC level -

Practice and Standards: Linda Chapman to Chair (Hugh Moore and Paige Buehler members). Linda described: has final wording for every question and will update Survey Monkey. A letter to chairs and treasurers will explain that this is a dry run (test) – looking back to the previous year in most cases. Goal to get survey out in December. Results to be collated once survey is done. The real run will take place early in 2017. Jerry asked if the new standards have been sent to the LMSCs. Linda believes they were sent to all chairs and they are posted on the USMS website. The dry run is meant to introduce the new standards and to get a base line; a soft launch.

Education: Tim Lecrone to chair (Vicki Hill, Son Nguyen, Michael Carlson, and Bruce Rollins asked to be members. The committee puts on webinars during the year and is responsible for the workshops

at convention. (They will come up with ideas for the workshops, find leaders, introduce at workshops, follow up with evaluations.) Webinars – in 2016 - Conflict of interest (Millers), others.

Mentoring: All zone chairs are on the committee. Responsible for Peer-2-Peer. They will Work with LMSCs in each zone as problems arise. They will report back to committee as needed. They will plan to mentor new volunteers across the Zone, within the LMSCs. Paige said that historically the committee works with the LMSCs in delivering the results of the Standards survey and offering help with shortcomings. Chris Stevenson< VPLO: will need to come up with a remediation plan but hopefully he can work with the Zone Chairs to work with the LMSCs. Michael said that the ZCs would be involved after the test survey takes place. Paige suggested that the Mentoring committee find out where the other notes are.

The Committee will receive proposed amendments to Zone and LMSC Boundaries. Proposals much be received in time to review before February 1 deadline.

Set committee meeting schedule

Last year we agreed to meet on alternating Sundays and Mondays in odd months

Jan: Sun, Mar: Mon, May: Sun, Jul: Mon

Michael to send query to committee to pin down a meeting day preference.

P2P – not required for everyone. Attend when you have expertise; encourage those in zone to see that their officers attend.

MSA to adjourn at 6:29 pm