Committee Name: Board of Directors	**Date/Time of Meeting:** October 19, 2026: 8:02 p.m. ET
Committee Chair: Ed Coates	**Minutes recorded by:** Erika Braun
Committee members present: 17	**Committee members absent:** 1
Ed Coates (Chair); Julie Dussliere (Vice Chair of Administration); Crystie McGrail (Vice Chair of Local Operations); Kenny Brisbin (Vice Chair of Community Services); Denise Dombay (Treasurer); Erika Braun (Secretary); Dawson Hughes (CEO); Peter Guadagni (Immediate Past President); Katie Kenyon (Legal Counsel) At-Large Directors: Scott Moore (Breadbasket); Guy Davis (Colonies); C.J. Rushman (Great Lakes); Rob Heath (Northwest); Phyllis Quinn (Oceana); Nicole Christensen (South Central); Thomas Murphy (Southeast); Becky Cleavenger (Southwest)	
Absent: Carrie Stolar (Vice Chair of Programs)	
Other guests: N/A	

Actions Taken

Action	Outcome
September 14, 2026, Minutes	Approved unanimously, with no opposition or abstentions.

Call to Order, Agenda and Conflicts of Interest

Board Chair Ed Coates called the meeting to order at 8:02 p.m. ET. The agenda and supporting materials had been posted on the Board's shared Google Drive. No changes to the agenda or conflicts of interest were reported.

Approval of Prior Minutes

Secretary Erika Braun presented the September 14, 2026, Board meeting minutes for approval. Upon motion duly made and seconded, the Board approved the minutes unanimously. There was no discussion, opposition, or abstention.

Minute of Good News

Ed shared highlights from a recent trip to Italy with his wife. Volunteers were requested for the November and December Minute of Good News segments.

Board Training

Peter Guadagni reviewed the Board's responsibilities for CEO oversight and financial stewardship. The HR overview addressed the CEO evaluation and compensation cycle, the respective roles of the Board, Board Chair, Compensation and Benefits Committee. The presentation also highlighted the expectation that staff report through, and receive direction from the CEO, not board members. The financial overview covered fiduciary duties, the annual budget and reporting cycle, principal revenue and expense categories, financial policies, and current membership and program-development considerations. Supporting materials are available on the Board's shared Google Drive.

Board Slack/Google Drive Navigation & Best Practices

Dawson Hughes reviewed the Board's Slack channels and shared Google Drive. Board members were asked to use Slack threads to organize discussion and to use the appropriate Board or Board-staff channel. He also explained Google Drive access, folder permissions, version-control practices, and the designated folder for Board member uploads. A reference guide will be added to the onboarding materials.

Annual Meeting Feedback

The Board discussed future annual meeting formats, including virtual, hybrid, and in-person options. Members generally supported conducting the formal business meeting virtually because of cost, accessibility, time, and administrative considerations. The Board also discussed opportunities for a separate, more intentional community-building meeting that could possibly combine governance, strategic planning communication, marketing, education, recognition, coaching, club development, and other programming. Staff and Board leadership will review participant survey feedback and present a proposal for consideration at the November meeting.

Governance Project Update

Ed and Dawson reported that Charney|Keyse, governance consulting firm is compiling the results of the governance playbook work completed during the Board's recent meetings in Denver. A draft will be distributed to the full Board for review after remaining financial sections are completed. The Board expects to discuss the document before taking action, with final action anticipated by December. The December meeting schedule will be confirmed after the November agenda is finalized.

Executive Session

The Board entered executive session at 9:17 p.m. ET.

Next Board Meeting

The next Board meeting is scheduled for November 16, 2026, at 8:00 p.m. ET. The primary agenda item will be consideration of the 2027 budget. Materials are expected to be distributed approximately one week in advance.

Adjournment

There being no further business, a motion to adjourn was made and seconded, and the meeting adjourned at approximately 9:28 p.m. ET.

Respectfully submitted,

Erika Braun, Secretary