

# USMS Convention—Dearborn, Michigan 2006

<b>Committee Name:</b> USMS History and Archives	<b>Session #:</b> 1/1	<b>Report #:</b> 7
<b>Minutes recorded by:</b> Marcia Cleveland	<b>Date/time of meeting:</b> 09/14/06, 10:30AM-12PM	

## Action Items

1. **MSA to recommend that USMS immediately implement unique and permanent identification numbers for clubs (similar to the permanent IDs assigned to each swimmer) and that the IDs contain the LMSC code, a year code, a variable if deemed necessary, and the club code number currently assigned by the LMSC.**

<b>Committee Chair:</b> Barbara Dunbar	<b>Vice Chair(s):</b> Meegan Wilson	
<b>Number of committee members present:</b> 8	<b>Absent:</b> 4	<b>Number of other delegates present:</b> 39
<b>Committee members present (list all, including chair and vice chair):</b> Barbara Dunbar (Chair), Meegan Wilson (Vice Chair), John Bauman, Marcia Cleveland, Sally Dillon, Cheryl Gettelfinger, Dennis Wilson, Mark Gill (Exec. Liaison, VP Member Services)		

## Minutes

The meeting was called to order at 10:00 AM.

1. Committee members worked on many projects since last convention. Permanent ID discrepancies were documented in H&A stories and oral histories, in Top 10 times lists, and on swimmer information pages. Reassigned, duplicate, and missing permanent IDs need to be fixed before online registration is implemented. Problems and possible solutions were discussed, including updating the online database and registration software.
2. Stories and oral histories on the USMS website were reviewed twice during the year. Corrections, additions, and updates were made. Problem links were fixed whenever possible. Apparent problems with links that go to the USMS SWIMMER web page will be resolved in the future when those links are activated. A number of new stories and oral histories were added. Appeals for more stories include high-priority requests to locate stories or information about older members whose diligent volunteer work had a great impact on Masters swimming.
3. Pre-1993 swimmer registration and club registration documents are being converted into electronic files by John Bauman. The committee requested help in locating any old club lists or old registration files. The need for unique and permanent club identification numbers was discussed, along with the problems encountered in trying to track historical relay and club data. Unique club IDs would greatly assist H&A in documenting USMS history, resulting in more accurate USMS archives. This has the support of the National Database Administrator. Meegan Wilson made a motion. **MSA to recommend that USMS immediately implement unique and permanent identification numbers for clubs (similar to the permanent IDs assigned to each swimmer) and that the IDs contain the LMSC code, a year code, a variable if deemed necessary, and the club code number currently assigned by the LMSC.**
4. Uncompleted H&A web projects were discussed. Web administrator Lynn Hazlewood reported that the existing projects are being reviewed, and a new priority list will be generated. Updating the online database will correct ID problems resulting in substituted names encountered on the H&A, the Top 10, and swimmer information pages.
5. Members reviewed USMS SWIMMER magazines to itemize articles and tidbits for inclusion into or linkage to the archives. USMS publication editor Bill Volckening requested that H&A suggest topics and submit historically significant photos and anecdotes for the Splashback page and other magazine sections.
6. Archive research tasks continue to be done in addition to continued documentation of USMS history, including correction of a 1991 All American list to reflect a recently discovered error resulting in the omission of a swimmer.
7. The logistics of archiving USMS SWIMMER stories, profiles, and pieces was discussed. Lynn Hazlewood reported that the Editorial Committee will be converting USMS SWIMMER magazines into pdf files. As a result, the funds that H&A budgeted to convert some USMS SWIMMER items into pdf files are no longer needed.
8. Other new projects for the H&A Committee were discussed.

The meeting was adjourned at 12:00 PM.

## **Tasks for the Upcoming Year**

1. Continue ongoing H&A projects and follow up on the uncompleted web projects and permanent swimmer ID discrepancies.