

2019 U.S. Masters Swimming Annual Meeting — St. Louis, Missouri

Committee Name:	History and Archives	Session #:	1	Sterling Studio 3
Committee Chair:	Barbara Dunbar	Vice Chair:	Meegan Wilson	
Minutes recorded by:	M. Wilson/B.Dunbar	Date/time of meeting:	Sept. 12, 2019, 2:00 -3:00 pm	

Number of committee members present: 13 **Absent: 4** **Number of other delegates present: 13**

Committee members present (list all, including chair and vice chair): Barbara Dunbar, Chair; Meegan Wilson, Vice Chair; Maryanne Barkley, Marcia Benjamin, Ashley Braniecki, Kirk Clear, Kathy Gallagher, Walt Reid, Gail Roper, Jayne Saint-Amour, Sandy Thatcher

Ex Officio: Christopher Colburn, VPLO; Daniel Paulling, National Office

Committee Members Absent: Anna Lea Matysek, Rick Schumacher, Ann Svenson, Ex Officio Onshalee Promchitmart

Minutes

The chair called the meeting to order at 2:00 pm on Thursday September 12, 2019, welcomed attendees and new delegates, and called roll. The History and Archives committee locates, records, collects, and preserves USMS documents to ensure that the achievements of USMS, including its AAU Masters predecessor, and Masters swimmer members will be properly documented, maintained for posterity, and accessible. Committee members and non-committee helpers were thanked for their outstanding efforts. Chris Colburn was thanked for his guidance. The National Office liaisons and staff were thanked for the assistance that they have provided.

The prior year projects and accomplishments were reviewed, and ongoing projects were prioritized as follows:

1. **Relay Top 10s On-line Posting Project:** Each Relay Top 10 course year listing which is missing from the online Top 10 database is being converted from a paper copy into a digital file by committee members. For each relay course year, missing first names are verified and added, and each file is proofed for accuracy. Permanent IDs are added by Walt Reid and Mary Beth Windrath when possible. Finally, the file is upload to the USMS Top 10 Relay database by Mary Beth.

The Relay Top 10 Project requires careful transcribing of Relay Top 10 data (names, times, ages, club, and LMSC) into a template for each course year that is missing from the online database; proofing; researching and adding missing first names; adding permanent IDs whenever possible; converting the data into a format that can be uploaded into the Relay Top 10 database; and uploading. Thank you to Ashley Braniecki, Kirk Clear, and Barbara Dunbar for help with this phase. A number of our committee members add and verify missing first names. Many thanks for these research efforts.

Six courses have been converted and are in the lengthy process of being proofed and having first names added. Digital data for 11 SCM courses have been provided by Walt Reid and are in the process of being uploaded.

A decision was made upload some of the transcribed Relay Top 10s without going through the lengthy process of adding permanent IDs after as many missing first names are added as possible so that the relay data from earlier years is immediately viewable in the on line Top 10 database. It would be possible to add IDs later on.

Remaining to be transcribed are data files for 15 SCY years (1973-1987) and 15 LCM years (1972-1985). At the current time, no SCM years remain to be transcribed.

Since last year, 7 Relay Top 10s, including the 1972 SCY; 1988, 1989, 1990, 1991, &1992 LCM; and 1997 SCM Relay Top 10s, have been completed and uploaded into the USMS Top 10 Relay database. This is a tremendous accomplishment.

Many USMS swimmers are grateful to finally see their relay accomplishments and times. Many have expressed their thanks. This will continue to be a top priority project until it is completed.

2. **USMS History Project:** The H&A USMS History Project involves locating, scanning, indexing, and archiving USMS documents and photos (convention, founding, committee, registration, and other). National publications, historical photos, and numerous other USMS documents are being collected in support of the USMS 50th Anniversary. Meegan assembled a timeline of USMS major events. A copy of the 1987 and 1988 USMS photo calendars were circulated. USMS National publications including SWIM magazine and SWIM SWIM magazine were located and donated for the USMS archives. Meegan noted which magazine issues are missing and need to be found. Meegan has been updating the inventory and creating index files of contents where needed. A complete index of the content found in 181 Swim-Masters was created and posted, and more legible Swim-Master copies are being located (see <http://www.usms.org/content/swimmaster>).

National Office is looking for historical AAU Masters and USMS photos as well as additional historical documents as part of the USMS 50th Anniversary Celebration. Please contact Daniel Paulling at the USMS National Office if you can help.

3. **Open Water and Long Distance National Championship Results Project:** 1974-1997 Open Water and Long Distance National Championship results have been located, scanned, and indexed for upload onto the USMS website. Committee members have provided missing results. Meegan has assembled the documents in preparation for upload to the USMS web site. For some results, a cover sheet and additional event information will be added along with the final official results before they can be uploaded. The upload phase of this project should start in the near future or next year.

The list of missing results is posted at https://www.usms.org/hist/missing_id-ow_results_1974_1991.pdf . Long Distance and Open Water National Championship results from 1998 & onward are on the USMS website and need to be reviewed to check for content, legibility, and any link problems.

4. **USMS National Record Chronology Project:** Missing National Record dates continue to be researched, located, and added to the list of USMS Chronological National Records for the Records Chronology Project.

5. **Project to Correct Erroneously Linked Permanent IDs, Add Missing IDs, Locate and Merge Swimmers with Multiple IDs, Add Club and LMSC Affiliations, Correct Misspellings/Typos, Add DOBs and DODs, etc.:** ID link errors or misspelled names, or other problems including online swimmer ID links, and clubs and LMSC affiliation errors in the Top 10 and All American listings are corrected. The USMS registration database continues to be updated as dates of birth are located and as more deceased members are identified and dates of death are located and verified. Anna Lea M has done a great job with this. Please report deceased members to your local registrar or the National Office or H&A.

Results can be missing when a swimmer checks his or her Public Swimmer Information Page if part of the swims are listed under a different ID or incorrect ID. Since individual and relay top 10 swims, meet results, event rankings, National Records, and other data and information on the USMS web site are all linked to a particular member via the member's permanent ID, it is critical that all duplicate IDs be found and merged into a single ID for the member. Use of previously prohibited letters in the new IDs were reviewed. The letter "O" should never be used; it cannot be differentiated from the number zero "0".

Committee member Rick Schumacher revised the format for the list of swimmers on the USMS 1970-1992 Top 10 lists who have not been properly identified or assigned an ID. The new format makes it much easier to update the list as swimmers are identified. An update and the new format will be coming soon to https://www.usms.org/hist/tt_swimmers_no_id.pdf .

6. **Olympians who are USMS Members Project:** Additional Olympians and Olympic event information continue to be added to the "Olympians who are USMS members" list at <http://www.usms.org/hist/oly/> .
7. **Top 10 Publication (Lists, Booklets, and Errata) Project:** The project to scan and post all Masters Top 10 lists, booklets, publications, and errata was completed although we are looking for more legible copies. These documents are posted on the USMS web site at <http://www.usms.org/content/top10print> .
8. **Other ongoing Projects include:** Fact-checking, Swimmer Stories (Bios), and more.
9. **History & Archive** section on the USMS web site is located at <https://www.usms.org/hist/>.
10. The highest priority tasks include: completing the Relay Top 10 Project; posting Open Water/Long Distance National Championship results; locating and archiving historical documents and photos; and the USMS Records Chronology project.

Tasks for the Upcoming Year

1. Continue Relay Top 10s conversions for upload into the online Relay Top 10 database.
2. Post Open Water and Long Distance National Championship results from 1974 through 1997, add cover sheets and additional event identifying documents, and locate and scan missing results. Review currently posted Open Water and Long Distance National Championship results for content and link problems.
3. Locate, scan, and upload AAU Masters and USMS documents, particularly convention minutes, agendas, etc. Scan and upload clearer copies of Top 10s and other documents if clearer copies are located
4. Locate as many missing National Record dates as possible and add dates to USMS National Records.
5. Identify USMS swimmers on the pre-1993 Top 10 lists who are missing IDs and dates of birth and assign IDs to them. See https://www.usms.org/hist/tt_swimmers_no_id.pdf .
6. Continue to perform various fact-checking, research, and other tasks
7. Add names, events, and results to the "Olympians in USMS" list.
8. Update the deceased members and dates of death in the registration database.
9. Identify current and former USMS members with multiple Permanent Swimmer IDs and request that IDs be merged.
10. Check links in Swimmer Stories and update stories if possible.

The meeting was adjourned at 3:00 pm